



REGISTRATION FORM

Please register me for the

SMART LEADERS PROGRAM

December 8-10, 2009 | Pan Pacific Hotel, Vancouver

FAX: 604 684.1267

EMAIL: pdreg@ica.bc.ca

PHONE: 604 681.3264 or 1 800 663.2677

MAIL: Chartered Accountants of BC – PD Dept
Box 22, 500-505 Burrard St
Vancouver, BC V7X 1M4

Registrant Information

Name:		Designation(s) if applicable:
Position:		
Organization/Employer:		
Employment Address:		
City:	Province:	Postal Code:
Email:	Phone:	Fax:

Method of Payment

Regular Fee: \$2,500 + 5% GST = \$2,625.00

Early Bird Fee: \$2,400 + 5% GST = \$2,520.00 (only applies if registration and payment is received on or before Sep 8, 2009)

Payment Method: VISA Mastercard AMEX Cheque Enclosed (payable to ICABC)

Please note that registrations submitted without payment information will not be confirmed until payment is received.

Credit Card Number:	Expiry Date:
Name of Card Holder:	Signature:

Terms of Registration

All registrations must be accompanied by payment. Due to limited seating and some pre-work, all registrations should be received no later than 3 weeks prior to the start date. Changes or cancellations to this registration must be made in writing to the ICABC, and will be subject to the cancellation policy as indicated below.

The ICABC will issue refunds for cancellations based on the following:

- More than thirty (30) days prior to the program start date – a refund less an administrative fee of \$100 (+GST) will be granted upon receive of written notification.
- Fifteen to thirty (15-30) days prior to the program start date – a refund less cancellation fee of \$800 (+GST) will be granted upon receipt of written notification.
- Less than fifteen (15) days prior to the program start date – no refund and/or credit will be grated. Full program fees will apply.

I accept the terms and conditions as set out above.

Signature _____ Date _____