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#### PD PASSPORT ORDER FORM

- Simply fill out the registration form below and submit with payment
- A confirmation/receipt will be mailed to you with your PD Passport number
- Register for seminars the way you always have, just provide your PD Passport number instead of payment

**NOTE:** All PD Passport orders will be processed after July 1, 2010

#### PLEASE SEND ME

##### PERSONAL PD PASSPORT(S)

**Early Bird Price \$1,250 + 12% HST** (offer expires Sep 7, 2010)  
Regular price \$1,450 + 12% HST

##### FLEXI PD PASSPORT(S)

**Early Bird Price \$1,650 + 12% HST** (offer expires Sep 7, 2010)  
Regular price \$1,850 + 12% HST

##### PD TO GO! PASSPORT(S)

**\$900 + 12% HST**

NAME (OR CONTACT PERSON FOR FLEXI PD PASSPORT)

FIRM / ORGANIZATION

ADDRESS

CITY PROVINCE POSTAL CODE

PHONE

FAX

E-MAIL

**PAYMENT:** (All orders MUST be accompanied by cheque, Visa, M/C or Amex)

Cheque payable to ICABC  Visa  M/C  Amex (GST No. 107508541)

CREDIT CARD NO. EXPIRY

NAME ON CARD SIGNATURE

THE UNDERSIGNED HAS READ, UNDERSTOOD AND AGREES TO BE BOUND BY THE TERMS AND CONDITIONS OF THE PD PASSPORT, (WHICHEVER IS APPLICABLE), AS OUTLINED IN THIS BROCHURE.

SIGNATURE DATE

#### PD PASSPORT TERMS AND CONDITIONS

##### GENERAL CONDITIONS APPLYING TO ALL PD PASSPORTS

All 2010-2011 PD Passports are valid from September 1, 2010 to July 31, 2011. They cannot be used to register for courses or order products beyond the expiry date. **Any unused portions of the PD Passports cannot be refunded, credited or carried-forward.**

PD Passports may not be used until payment is received in full and may not be used retroactively for courses (or products) taken (or ordered) prior to its purchase. No other discount program may be used in conjunction with the PD Passports.

The PD Passport program is valid for ICABC-sponsored seminars only. Some ICABC seminars are passport invalid, but these will be clearly marked on all marketing material. For these seminars, PD Passport holders will receive a special discount, except on those seminars where ICABC is acting as a registration agent only. The ICABC reserves the rights to the PD Passport. Inappropriate use of the PD Passport will result in the immediate cancellation of privileges with no refund.

##### TRANSFERABILITY

**Personal PD Passport** – not transferable; only the holder can attend seminars using the Passport.

**Flexi PD Passport** – fully transferable

**PD to Go! Passport** – fully transferable

##### SEMINAR REGISTRATION TERMS AND CONDITIONS

(applies to Personal and Flexi Passports)

PD Passport holders interested in attending a seminar **MUST REGISTER IN ADVANCE FOR ALL SEMINARS.** Walk-ins are not permitted. All registrations are handled on a "first-come, first-serve" basis and some courses may fill up early. PD Passport holder must attend the seminar offering to receive the seminar material.

##### SEMINAR CANCELLATIONS AND NO SHOWS

(applies to Personal and Flexi Passports)

All cancellations/transfers **MUST BE** received in writing, either by email or fax. Telephone cancellations/transfers will not be accepted. Cancellations received at least 10 calendar days prior to the course date will result in a full restoration of the passport day. Cancellations received less than 10 calendar days but more than 2 full business days prior to the course date is subject to an administration fee (\$50 for full-days and half-days, \$25 for executive breakfasts and luncheons), but the portion of the PD Passport used will be fully restored. Cancellations that occur less than 2 full business days will forfeit the entire portion of the PD Passport used to register for the seminar.

##### SEMINAR CANCELLATION BY ICABC

ICABC may have to postpone/cancel seminars due to insufficient enrolment, in which case our liability will be limited to restoring the PD Passport day used to register for the seminar. Registrants will be notified of course cancellations one week prior to the seminar date. Under no circumstances will the PD Passport fee be refunded.

##### ORDER CANCELLATIONS (applies to PD To Go! Passport)

We cannot accept any cancellations of orders once your order has been processed.

##### PASSPORT REFUNDS (applies to all PD Passports)

There will be no refunds issued for these passports once your order has been processed.

# PROFESSIONAL DEVELOPMENT

EDUCATION FOR INDUSTRY AND PUBLIC PRACTICE MEMBERS

## PD PASSPORT 2010/11

Order before September 7, 2010 and SAVE!

Be Ready



CA

## PD PASSPORT CONTINUOUS LEARNING AT INCREDIBLE SAVINGS

To be an effective business advisor to your employers and clients, and a successful leader in your organization and community, you need to stay abreast of an ever-changing economy. As members of the ICABC, you can uphold the integrity of your CA designation by staying committed to lifelong education.

With the adoption by members of mandatory professional development for all CAs, the ICABC PD program is committed to helping you meet these requirements on a cost-effective basis.

The Flexi and Personal Passports are an excellent savings program for members and other professionals taking multiple seminars throughout the year.

Be proactive on the path towards continuous learning with the PD Passport to Education. Convenient and flexible, the PD Passport allows you to increase your knowledge and earn the CPD credits you need, while saving hundreds of dollars.

## OTHER BENEFITS AND SAVINGS WITH THE PD PASSPORT:

- Register for PD courses at any time after your passport purchase
- Provide an easy way to meet your CPD reporting requirements
- Conveniently budget and schedule your educational activities for the coming year
- Explore new areas of practice at a fraction of the price

To order a PD Passport, complete and return the order form. For more information, visit our website [www.icabc-pd.com](http://www.icabc-pd.com) or contact the PD Department at 604-681-3264.

## PERSONAL PD PASSPORT & FLEXI PD PASSPORT

Both the **Personal PD Passport** and the **Flexi PD Passport** are savings programs for members and other professionals taking multiple professional development seminars throughout the year. For the price of a PD Passport, you are entitled to register for **6 days** of PD Passport Valid seminars between September 1, 2010 and July 31, 2011 **AT NO EXTRA COST**. You can mix and match executive breakfasts, half-day, one-day, and two-day seminars to equal 6 days of PD training – potentially saving you **UP TO 40% OFF SEMINAR PRICES**. (Three Executive Breakfast seminars are equal to 1 day)

### PERSONAL PD PASSPORT

Designed for individual CA members of the ICABC. This type of passport is non-transferable – only the passport holder can use it.

It is regularly \$1,450 but you can take advantage of the **early bird price until September 7, 2010 of \$1,250 + HST** and cut your training costs even further.

### FLEXI PD PASSPORT

Designed for company-wide training, or group savings, anyone can buy it and anyone can use it. If you feel that 6 days of PD are too much for any one person, then share days with employees, colleagues or clients. And there is no limit on the number of Flexi PD Passports you can purchase.

It is regularly \$1,850 but you can take advantage of the **early bird price until September 7, 2010 of \$1,650 + HST** and cut your training costs even further.

Note: A small number of seminars are not PD Passport Valid and will be clearly marked “Passport INVALID”. In such cases, there may be a discount for passport holders.

## PD TO GO! PASSPORT

We know that some of our members face challenges in attending traditional classroom seminars. With our **PD To Go! Passport**, we offer these members a way to continue their professional education in a cost effective manner by offering significant savings on the purchase of a **selection of our course materials, PD on Audio CDs, E-Learn PD, and online seminars**.

These “to go” materials allow you to learn what you want, where you want, and at the pace and in the amount of detail you choose.

Priced **at just \$900**, and valid from **September 1, 2010 to July 31, 2011**, each *PD to Go!* Passport entitles you to 4 order units, which you can mix and match as follows:

- 1 course material = 1 unit (choose from specified titles\*)
- 4 titles from our PD on Audio/E-Learn PD selection = 1 unit
- 1 On-Line seminar = 2 units

The PD to Go! Passport is transferable, which means you can share the cost and the order units with others.

The following products are available through the PD to Go! Passport:

- PD audio CDs, E-Learn PD
- Course materials (dated summer 2010)
- On-Line seminars

See the latest PD brochure or visit our website [www.icabc-pd.com](http://www.icabc-pd.com) for a full listing of available titles.

\*Course material titles available under PD To Go! Passport will be published in the Fall 2010 brochure, and on the website.

